



Job Title:	Music Teacher	Job Category:	Faculty
Level/Salary Range:	Commensurate with experience	Position Type:	Full-time, Exempt 10 Months
Reports To:	Principal	Start Date:	August 2018 for 2018-2019 Academic Year

Applications Accepted By:

<p>Fax or E-mail: (301) 698-1583 or Bamaya@newlifecs.org Subject Line: Music teacher Attention: Brenda Amaya</p>	<p>Mail: Brenda Amaya New Life Christian School 5909 Jefferson Pike Frederick, MD 21702</p>
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Job Description

Role and Responsibilities
 New Life Christian School is looking for a K-12th music teacher for the 2018/19 school year. The music teacher will have experience and be comfortable teaching a variety of musical skills and techniques to elementary middle and high school students.

Required Spiritual Qualities

- Acknowledge Christ as Savior and seek to live life as His disciple.
- Believe the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God-our standard for faith and practice.
- Believe and actively support the school’s statement of faith (attached).
- Be a Christian role model in attitude, speech, and actions towards others (Luke 6:40). This includes being committed to God’s biblical standards for sexual conduct.
- Actively participate in a local Bible-believing church.

Required Professional Qualities

- Hold a Bachelor’s degree in Music Therapy or Music Education
- Hold an ACSI certificate or willing to participate in a program to complete the requirements for certification in a specified time period.
- Minimum of two years’ previous teaching experience. Experience in music introduction
- Experience working with student with varying learning styles
- Ability to play piano and/or guitar and basic percussion preferred
- Familiar with running a soundboard
- Ability to work collaboratively with others to achieve the goals of the music program
- Demonstrate a reasonable level of computer literacy, having a basic proficiency in Microsoft Office Suite and Microsoft Office, and accessing the internet.
- Possess prior school leadership/administrative experience including strong organizational and management skills.



- Possess evidence of other adequate preparation, background, or experience as determined by the Principal

Essential Job Functions: Accountabilities

Spiritual Leadership

- Motivate students to accept God's gift of salvation, and be a Christian witness and role model to them in order to help them grow in their faith.
- Work with the administration and staff to address the spiritual formation needs of the students.

Academic Leadership

- Have a thorough knowledge and understanding of the Christian philosophy of education that will help in providing leadership and guidance in the school's development of and commitment to a Christian worldview.
- Integrate biblical principles and the Christian worldview throughout the curriculum and activities.
- Teach classes as assigned following the prescribed scope and sequence as scheduled by the administration.
- Plan broadly through the use of semester and quarterly plans and objectives, and more currently through the use of Ren Web Student Information System.
- Plan through approved channels the use of field trips, guest speakers, and other media for a balanced classroom.
- Use homework effectively for drill, review, enrichment, or project work.
- Regularly assess the learning of students, and provide progress reports as required.
- Respond in a timely manner to parent complaints and to parent requests for help of information.
- Participate in formal and informal parent-teacher conferences.

Administrative Leadership

- Have the ability to accomplish the goals and objectives assigned by the school administration and school policy.
- Provide a good learning environment by keeping proper disciplines in the classroom, the gym, and other places on the school premises.
- Meet regularly with other staff members to ensure coordination of programs and prompt problem resolution.
- Arrange for substitute teachers when needed, and assist them in successfully carrying out their responsibilities.
- Participate in beginning-of-year staff orientation, staff devotions, staff meetings, and parent/teacher fellowship meetings.
- Maintain regular and accurate records of attendance and grades to meet the demands for a comprehensive knowledge of each student's progress
- Keep students, parents, and the administration adequately informed of student progress or deficiencies and give sufficient notice of student failure.
- Know the procedures for dealing with emergency situations in the classroom and school.



- Inform the administration in a timely manner if unable to fulfill any assigned duty.

Other Responsibilities

- Maintain a clean, attractive, and well-ordered classroom.
- Participate in in the end-of-year school closing process, such as the inventory of textbooks, furniture and equipment
- Perform other duties as assigned by the principal.
- Provide music groups for assigned classes
- Enable students to develop music skills and knowledge
- Provide students with a medium to explore personal expression

Reviewed By:		Date:	5/10/2018
Approved By:		Date:	5/10/2018
Last Updated By:	Brenda Amaya	Date/Time:	5/10/2018